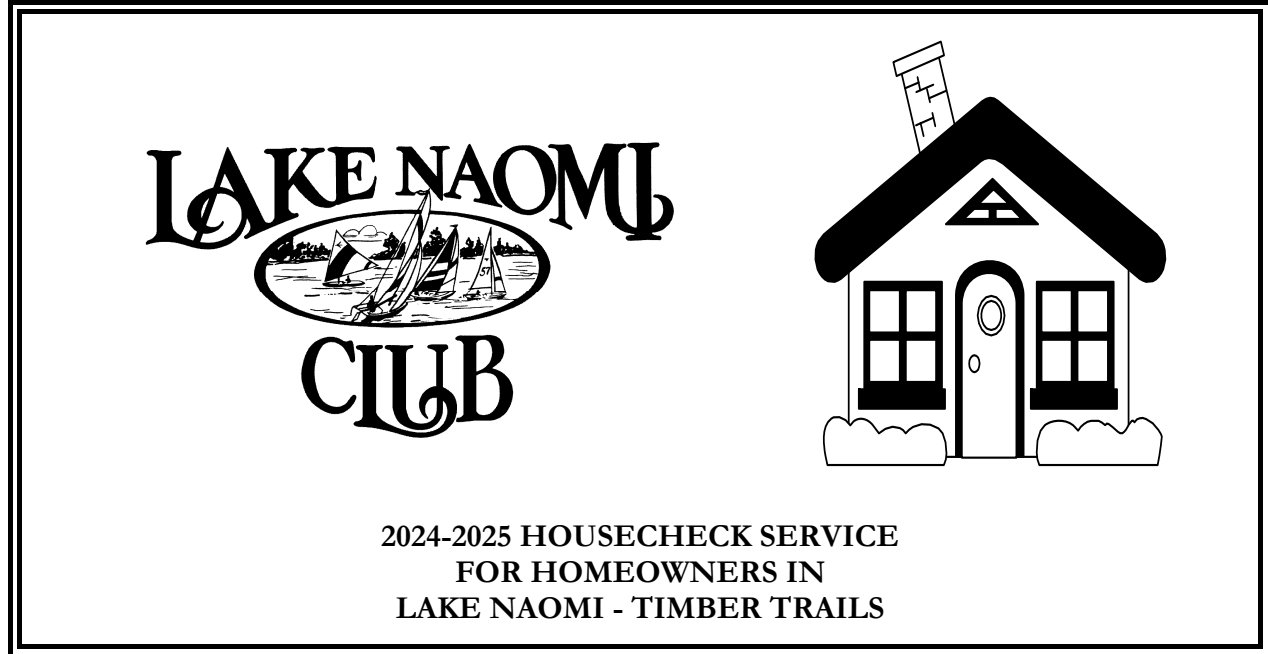


## PROTECT YOUR LN-TT HOME WHILE YOU ARE AWAY!



### 2024-2025 HOUSECHECK SERVICE FOR HOMEOWNERS IN LAKE NAOMI - TIMBER TRAILS

Have you ever been concerned about the well-being of your home in Lake Naomi-Timber Trails while you are away for an extended time?

Your LN-TT home is one of your most valuable investments and for less than a dollar per day, you can give yourself some peace of mind by having the exterior of your home checked regularly by a member of the Ranger Staff. A number of other related services including interior checks, heat adjustment and alarm responses are also available at an additional cost.

The 2024/2025 House Checking Service will begin the week of October 14<sup>th</sup> and will end the first week of May 2025. The date and time of each check of your home will be documented on a special form. This form will be available for inspection upon request by the homeowner at the Administrative Office during normal business hours. In the event a check of a house reveals a problem that requires immediate attention, the homeowner will be promptly notified by telephone.

**IMPORTANT NOTE:** - All homeowners applying to participate in the Optional Housechecking Service are required to make arrangements to have their driveway plowed free of snow throughout the winter months. Please include the name of your snowplowing contractor on your application form. By fulfilling this requirement, it will allow the Ranger Staff to properly check your residence in a reasonable amount of time. Furthermore, it will allow access to your residence for emergency vehicles, as well as give your residence a "lived-in" appearance that is very important to the security of any home. **The driveway plowing requirement is a mandatory stipulation of the Housechecking Service.**

**DETAILS OF THE VARIOUS SERVICE PLANS  
AVAILABLE UNDER THE HOUSECHECKING SERVICE**

- PLAN A** A member of the Ranger Staff will check the exterior of your home (windows, doors, utility connections) at least once each week for obvious signs of harm or damage. In particular, the Ranger will be looking for evidence of any of the following:
- A. Damage by ice, snow, rain, wind or trees
  - B. Insect, rodent or animal problems
  - C. Utility interruptions
  - D. Vandalism
  - E. Unlawful entry
  - F. Unsecured doors or windows
- FEE: The subscription rate for Plan A is \$195.00.**
- PLAN B** In addition to the exterior check of your home as outlined in Plan A, a Member of the Ranger Staff (with a key furnished by the homeowner) will also check the interior of your home for obvious signs of harm or damage. We will also sign your key out at the front desk to any contractors/service providers, provided you inform the Administrative Office within 24 hours of the service representative's arrival. PLEASE NOTE: We will not sign out your key without your verbal or written approval! If we are not contacted prior to the service provider's arrival and we cannot contact you, we will not sign out your key.
- FEE: The subscription rate for Plan B is \$400.00.**
- PLAN C** In addition to all of the services included in Plan A and Plan B above, the homeowner will also have the opportunity to have the heat adjusted prior to arrival at Lake Naomi - Timber Trails. **This requires a minimum of twenty-four (24) hours notice in advance of arrival.**
- FEE: The subscription rate for Plan C is \$460.00.**
- PLAN D** The Tobyhanna Township and Coolbaugh Township Alarm Ordinances require that any homeowner with an alarm system must have someone available twenty-four (24) hours a day to respond in a reasonable time period to an activation of the alarm. Plan D provides for this required response.
- FEE: The subscription rate for Plan D is \$100.00 provided the homeowner also subscribed to Plan A, Plan B or Plan C and \$165.00 if the homeowner does not subscribe to any of the other plans. This service is for fifty-two (52) weeks.**

**PLAN E** In addition to Plan A, residents will have the option to add this plan to allow the Administrative Office to sign out your house key to any contractor/service providers, provided you inform the Administrative Office within 24 hours of the service representative's arrival. PLEASE NOTE: We will not sign out your key without your verbal or written approval! If we are not contacted prior to the service provider's arrival and we cannot contact you, we will not sign out your key.  
**FEE: The subscription rate for Plan E is \$80 for fifty-two (52) weeks of service plus subscription to Plan A.**

**PLAN F** In addition to Plan A, the homeowner will also have the opportunity to have the heat adjusted prior to arrival at Lake Naomi - Timber Trails. **This requires a minimum of twenty-four (24) hours notice in advance of arrival.**  
**FEE: The subscription rate for Plan F is \$95 for the Housecheck Program plus subscription to Plan A.**

**PLAN G** This is a weekly version of Plan A to serve year-round residents during vacation periods or other extended absences.  
**FEE: The subscription rate for Plan E is \$35.00 for the first week (or part of a week) and \$15.00 for each additional week (or part of a week).**

**PLAN H** This is a weekly version of Plan B to serve year-round residents during vacation periods or other extended absences.  
**FEE: The subscription rate for Plan F is \$60.00 for the first week (or part of a week) and \$25.00 for each additional week (or part of a week).**

\* \* \* \* \*

If you are interested in participating in this program, please complete the enclosed Application Form and return the completed Application Form along with your check for the required amount to Lake Naomi Club 122 Route 423, Post Office Box T, Pocono Pines, PA 18350.

**NOTE** The Housechecking Service is a completely optional program. There is no obligation on the part of any homeowner to participate in this program. If you have any questions or need additional information on the Housechecking Service, contact the Ranger Office at (570)-643-6941.

## **CRIME PREVENTION SUGGESTIONS FOR YOUR LAKE NAOMI - TIMBER TRAILS HOME**

- Replace locks on newly acquired residence.
- Install dead bolts on all outside doors.
- Install double cylinder locks on all outside doors that have glass panels.
- Be sure all doors and window moldings fit tightly.
- Doors hinged on the inside prevent removal of pins from the outside.
- Install locks for all windows.
- Install a modern updated electronic security system with an automatic tie-in to a security company.
- Avoid revealing your address and phone number to strangers.
- Replace locks immediately if you lose your key.
- Do not have any identification tags on your key ring.
- Keep a written record of all valuables with serial numbers.
- Engrave your driver's license number on all valuable property.
- Photograph or videotape valuables.
- Check with your insurance company to make sure you are properly covered for any potential loss.

When on vacation or away....

- Create a "lived-in" appearance to discourage intruders.
- Make sure all windows and doors are locked before departing.
- Install a board in sliding doors to prevent opening when in place.
- Do not leave "hidden keys" around your property.
- By leaving a key with a trusted neighbor, he/she can periodically check your home.
- Have your yard maintained and driveway plowed during extended absences.
- Do not publicize your extended absence.
- When you return, do not enter your house if you see traces of forced entry -- call the Police.

**APPLICATION TO SUBSCRIBE TO THE  
LAKE NAOMI - TIMBER TRAILS HOUSECHECK PROGRAM  
2024-2025**

NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

HOME PHONE NUMBER: (\_\_\_\_) \_\_\_\_\_ BUSINESS: (\_\_\_\_) \_\_\_\_\_

LOCATION OF LAKE NAOMI / TIMBER TRAILS HOUSE: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NAME OF SNOWPLOWING CONTRACTOR (This portion must be completed): \_\_\_\_\_

\_\_\_\_\_

CONTACT NUMBER FOR ALARM (Plan D Subscribers only): \_\_\_\_\_

EMERGENCY CONTACT NUMBER: (\_\_\_\_) \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_

**CHECK PLAN DESIRED:**

- Plan A - \$195.00
- Plan B - \$400.00 (include a key for your house along with your payment).
- Plan C - \$460.00 (include a key for your house along with your payment).
- Plan D - \$100.00 if you have also subscribed to Plan A, Plan B, or Plan C.  
\$165.00 if you do not subscribe to any other plans. You will be contacted by the Ranger Staff for detailed information on your alarm system if you choose this plan.
- Plan E - \$80 (include a key for your house along with your payment).
- Plan F - \$95 (include a key for your house along with your payment).
- Plan G - \$35.00 for the first week \$15.00 for each additional week. List the weeks you require this service on the reverse side of the Application.
- Plan H - \$60.00 for the first week, \$25.00 for each additional week. List the weeks you require this service on the bottom of this application (include a key for your house along with your payment).
- Key Vault- \$80.00 First time subscribers only for Plan B, C, and/or D.

**\*\* SEE REVERSE SIDE FOR MORE INFORMATION \*\***

I/we enter into this agreement with the understanding that the Lake Naomi Club will use its best efforts to check my/our house for obvious signs of harm or damage and to inform the homeowner (or designated agent of the homeowner) of any problems revealed by this check. I/we understand that the Lake Naomi Club is not an insurer against loss nor does the Club guarantee in any way the condition of my/our residence. I/we agree that I/we will continue all homeowners insurance in full force during the term of this agreement. Furthermore, I/we agree to hold the Lake Naomi Club harmless against any and all loss or liability resulting from any claim asserted against the Club by reason of its rights and obligations under this service agreement.

SIGNATURE OF HOMEOWNER \_\_\_\_\_ DATE \_\_\_\_\_

ACCEPTED BY THE LAKE NAOMI CLUB \_\_\_\_\_ DATE \_\_\_\_\_

AMOUNT ENCLOSED \$ \_\_\_\_\_

**NOTE:** Once this Application is accepted by the Lake Naomi Club, a copy will be mailed to you for your records.

**FOR PLAN G OR PLAN H ONLY**

Week #1 FROM: \_\_\_\_\_ TO \_\_\_\_\_

Week #2 FROM: \_\_\_\_\_ TO \_\_\_\_\_

Week #3 FROM: \_\_\_\_\_ TO \_\_\_\_\_

Week #4 FROM: \_\_\_\_\_ TO \_\_\_\_\_

Week #5 FROM: \_\_\_\_\_ TO \_\_\_\_\_

Week #6 FROM: \_\_\_\_\_ TO \_\_\_\_\_

Week #7 FROM: \_\_\_\_\_ TO \_\_\_\_\_

Week #8 FROM: \_\_\_\_\_ TO \_\_\_\_\_